



ADMISSION'S CHECKLIST

Thank you for your interest in Civitan Services. Please complete the attached application and releases. In addition, we will also need the following items in order to process the application for Adult Services:

- Copy of Client's Medicaid Card
- Copy of Social Security Card
- Medicare Card (if applicable)
- Driver's License/ID
- Immunization Record
- TB Skin Test (if applicable)
- Legal Guardianship Papers or Power of Attorney papers if client is not his/her own Guardian.
- For persons age 21 or younger, A copy of his/her diploma or Letter of Completion.
- Current Photo of client for File
- Last Psychological Evaluation

Please return the entire application packet to
Civitan Services
Attention: Adult Services Director
P.O. Box 368 or 121 Cox Street
Benton, AR 72018
501 776-0691 or 776-0692 fax

Thank you again for your interest in Civitan Services. If there is anything I can do to assist you in completing the application process, please give me a call.

Sincerely,

Carrie Schatz
Adult Services Director